

Claiborne Parish Library  
Board Meeting  
Approved Minutes  
Monday, July 29, 2024

The Claiborne Parish Library Board of Control met Monday, July 29, 2024, 3:30 p.m., in the Multi-Purpose Meeting Room. Present were Denice Owens, Patricia Davis, Dwayne Woodard, Sandra Hines, Frank Speer, Trudy Clark, and Pam Suggs, Board Secretary. Guests: Roderick Hampton, Keith Killgore, Linda Knox, and Mary McDaniel.

Absent: Dianne Spigener

Denice Owens, President of the Board, called the meeting to order.

**Approval of Board meeting minutes of Monday, April 29, 2024:**

A motion was made by Frank Speer that the minutes of the April 29, 2024, Board meeting be approved. Patricia Davis seconded the motion. Motion passed with all voicing ‘aye.’

**Library Director’s Report.**

Pam Suggs brought before the Board a request that they consider building a new library on the Fred’s lot in Haynesville as originally planned. Mr. Woodard presented a cost analysis of what the library has spent to date on the bank building and the cost of building a new library. The estimated cost of the new library was \$1.3 million, not including architect fees. There is a possibility that the library might receive a portion of Covid 19 money and also might receive a line-item amount in the State’s budget through the office of State Senator, Stewart Cathy. There was a lengthy discussion between the guests, who were concerned of our lack of progress in Haynesville and requesting that a new library building be considered, and the Library Board.

A motion was made by Frank Speer and seconded by Trudy Clark that the Board change plans to remodel the bank building and proceed in the process of building on the Fred’s lot. Motion passed unanimously.

A motion was made by Trudy Clark and seconded by Frank Speer to re-engage Mr. Wayne Coco to finish the original plans for the new building. Motion passed unanimously.

**Financial Report: Dwayne Woodard**

Mr. Woodard went over the June 2024 financials. He noted that ad valorem taxes were down 20% across all agencies of the Police Jury.

**New Business:**

A motion was made by Sandra Hines to modify the job descriptions to comply with the Federal Labor Laws concerning exempt employees. (This new law went into effect on July 1 and will change again January 1, 2025). The motion was seconded by Trudy Clark. Motion carried unanimously.

**Bank Reconciliations:**

Trudy Clark made a motion to approve the fines account bank reconciliations as presented. Frank Speer seconded the motion. Motion carried with all voicing “aye.” Frank Speer, treasurer of the Board, initialed the bank statements and the reconciliations.

**Reminder about training for Ethics and Preventing Sexual Harassment.**

**Meetings for 2024:**

Monday, September 30, 2024, 3:30 p.m. and Monday, December 2, 2024, 3:30 p.m.

Having no further business, the meeting was adjourned at 4:00 pm. Pam Suggs, Secretary, Claiborne Parish Library Board of Control